



CORPORATE EVENTS

Professional Functions



PLANNING YOUR CORPORATE EVENT

We provide one-on-one consultations throughout your planning period with the goal of making your event run as smoothly as possible.

FOOD & BREAK SERVICE

Wedgewood Hall has a Food Service License.

Break service items and lunch menus can be found under the "Menu" option or at the Menu link below.

Under Department of Health guidelines, all food service must be provided by Wedgewood Hall, with the exception of special occasion cakes and packaged snacks such as chips and candy.

The price for your menu choice includes the following:

- Food prepared on site in our commercial kitchen by our chef
- Buffet-style service
- All necessary place settings and utensils

Please note: Wedgewood Hall will do its best to accommodate special dietary needs; however, the kitchen must receive at least 72 hours notice of such requirements.

Wedgewood Hall cannot 100% guarantee safety for those with severe, life-threatening food allergies.

Buffets, while served buffet style, are priced PER PLATE, one plate per confirmed guest. Seconds are not guaranteed but are at the discretion of Wedgewood Hall Management.

HALL RENTAL FEE

Hall rental includes the following:

- Tables and chairs
- Set up and tear down
- Licensed bar and bartender
- Wired mic and podium
- Climate control
- Free parking
- Space for up to 150 (Wedgewood Hall) or 80 (Salon Acadien)

EQUIPMENT RENTAL

The following equipment is also available for rent:

- A screen and digital projector; you must provide the laptop (Windows or Linux OS)
- Lapel mic and a headset mic
- Flip chart/white board

BAR SERVICE

Wedgewood Hall is a licensed facility and provides the following:

- Bar staff
- All alcoholic beverages for the function
- Special requests can be provided through Wedgewood Hall

In accordance with NB Liquor Laws, NO alcohol, including for gifts and/or party favours, other than that sold by Wedgewood Hall is permitted.

The bar operates during the function only.

The bar closes when the DJ is done or 2:00 am, whichever comes first.

All guests must vacate the premises within 30 minutes of closure of the bar.

PARKING

Free parking is available in the following areas:

- The parking lot between Curl Moncton and the Kiwanis ball field
- The Kiwanis ball field parking lot off of Limerick Street (area directly in front of the Gymnos building is reserved for the Gymnos clients)
- On the street along the east side of Lockhart, Shirley and Norwood Avenues

ACCESSIBILITY

Wedgewood Hall will be wheel-chair accessible by summer 2018.